

Date: 2011-09-20
Time: 19:00 - 21:30
Attending: Cynthia, Erik, Jenn M, Jenn P, Julian, Stacy, Andrew

Scheduled Business

Item #1

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Cynthia	H	Executive Team in the New Year	42 min
Discussion:	<i>Plans for current Executive:</i> Jenn M (2012 TOC President), Stacy P (2012 Volunteer Coordinator), Erik S (2012 Treasurer), Andrew F (2012 Executive), Cynthia (stepping back to 'Past President'), Jenn P (Stepping back), Julian (Stepping back unless needed)		
Action:	Andrew to write and send an application invitation to potential executives		

Item #2

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Cynthia	M	AGM	21 min
Discussion:	AGM to be held at David Block's Party room on November 12, 2011		
Action:	Andrew to post calendar event for the AGM including details about a 'gear swap'. Send an early email with specific details of the gear swap. The availability of TOC merchandise should also be mentioned.		
Action:	Stacy to contact volunteers about reserving the event's air space		
Action:	??? to chase the Golden Boot to re-award		
Action:	Erik to ensure David B is reimbursed for his Party room		
Action:	Cynthia to approach Allison about a screen for the projector		
Action:	Jenn P and Erik to coordinate snack food, Dish soap (Erik), Award Categories (Jenn P), Photo Slide show (Erik), Projector (Jenn P), Merchandise (Erik)		

Item #3

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Stacy	M	No Show Policy	25 min
Discussion:	* Enforce the assignment of 'No Shows' for members fitting the definition going forwards. This will ensure coordinators have a good understanding of the reliability of members, will normalize what it means to have a 'No Show', and will take some pressure of the coordinators who award them. * Any member who drops off an event within 24h of it being held is to receive a No Show.		
Action:	Stacy to update the policy and contact the volunteers		
Action:	Jenn P to post the updated policy at the top of the website for the general membership		

Action:	Erik to write a script which checks to see if a coordinator has removed a member from an event within the 'No Show' period, yet not assigned a 'No Show'.
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Item #4

Presenter	Priority	Item	Time
Cynthia	M	Risk Management	25 min
Discussion:	Travel across frozen lakes and rivers to banned unless the trails are 3rd party maintained or the event is 3rd party led.		
Action:	Cynthia to draft the policy		

Item #5

Presenter	Priority	Item	Time
Cynthia/Jenn M	M	Hiking Safety	22 min
Discussion:	There is a need to ensure hikes don't become so segmented that a member or sub-group can become isolated and out of contact.		
Action:	Jenn M and the Safety Committee to discuss and draft a policy		

Item #6

Presenter	Priority	Item	Time
Jenn M	L	Snowfest at MEC	8 minutes
Discussion:	MEC is organizing "Snowfest" and inviting outdoors groups which offer winter activities. Jenn M suggests we set up a table there.		
Action:	Jenn M to setup the table and organize volunteers to staff it.		

Uncheduled Business

Item #7

Presenter	Priority	Item	Time
Andrew	M	TOC Badges for 2012	
Action:	Erik to order TOC's 2012 badges		